



# Annual Report 2024



## OUR PURPOSE

To advocate for and support our members to provide high quality, innovative and responsive adult education programs which improve the educational, economic and social prosperity of individuals and communities.

## OUR VALUES

Influential | Collaborative | Accountable | Equitable

**The voice of adult and community education**

[www.acevic.org.au](http://www.acevic.org.au)

# BOARD CHAIR Sally Brennan

2024 has been an important year for ACEVic, a year where we internally reviewed our strategic focus but in a year when the winds of change blew quite hard.

Big decisions come from big bold policy settings, and in recent years by far the most important of these has been the Ministerial Statement on, The future of Adult Community Education in Victoria 2020-2025. This document firmly positioned the Adult Community Education sector as a vital tier in the post-secondary skills training landscape in Victoria and provided high level expectations regarding the role the sector could and must play in supporting Victorian learners to achieve their learning and life goals. The Ministerial Statement, in positioning the ACE sector as it did, quite clearly made the point that without the ACE sector and it's work as Learn Local organisations, that the gap in provision for learners needing additional skills and learning opportunities in engaging environments in order to succeed is not acceptable to the Office of the Minister.

The document underpinned the ACFE Board strategy 2020-2025, which very clearly drilled down from the stated expectations of the Minister to the strategic focus of the Board in making it real. Every Learn Local in Victoria has played an active part in this process, and while there is still much to be done, and the fight continues, learners are significantly better off.

However, the remit of these two landmark documents is drawing to a close at the end of 2025. ACEVic has been diligent in ensuring a strong and positive relationship with the ACFE Board, which has been in many cases welcomed and sought. ACEVic has frequently expressed support for ensuring that the Board, in particular the Chair, has access to current and accurate feedback from the sector, insights into what is working and what isn't, and what, in our view, are the critical strategic approaches that need to be in place for the sector, and thus learners, to thrive.

ACEVic strongly believes that the strength of the Learn Local sector comes from its unwavering commitment to learners. This has never changed, however ACEVic believes that what is required to change is the operating environment in which the Learn Local sector work is done if the needs of learners are to continue being met. This is without doubt becoming increasingly harder and harder.

To this end and as always, ACEVic will continue to work positively with the ACFE Board in a spirit of shared goals of ensuring that Victorian learners have access to the learning they need, in the way they need it to be delivered and in the context of sustainability and uncompromised quality for those who provide it.

# Executive Officer **Nina Bekker**

2024 was a busy and productive year for ACEVic. We were able to actively engage and visit over 70 members and stakeholder across the State. A highlight was being able to visit a number of regional providers including those located in Geelong, Swan Hill, Numurkah, North Shepparton and Cobram. It truly showcased the Local nature of our Learn Local sector. All diverse and individual providers catering to the needs of their bespoke communities.

Conversations across the sector were focused on how sustainable the current funding model is in real time application, securing adequate student contact hours to meet demand, the cost-of-living pressures including wage rises, management of actual delivery with increasing pressures on compliance and paperwork.

The year also reinforced the strong commitment and recognition from the ACFE Board, the central department and regional offices of DJSIR to work constructively and collaboratively with ACEVic as the peak body for the Learn Local sector. This was evidenced with regular meetings with both the central department, the ACFE Board and Board Chair throughout the year. Working together towards a stronger ACE sector of all Victorian.

I would like to thank the 2024 Board for their time and commitment to the ACE sector. Particularly the Executive board comprising of Sally Brennan (Chair), Sue Geals (Deputy chair), Janet Claringbold (Treasurer) and Tina Bampton (Secretary) and to Melissa Martin, ACEVic's Administration and Communication Officer for her hard work throughout the year including the mid-year ACEVic conference which was a huge success.

ACEVic are continuing to work with members on real local issues, ACEVic advocate directly with decision makers in government and on the ACFE Board to enact and champion productive changes in policy and procedures for all Learn Locals.

# TREASURER **Janet Claringbold**

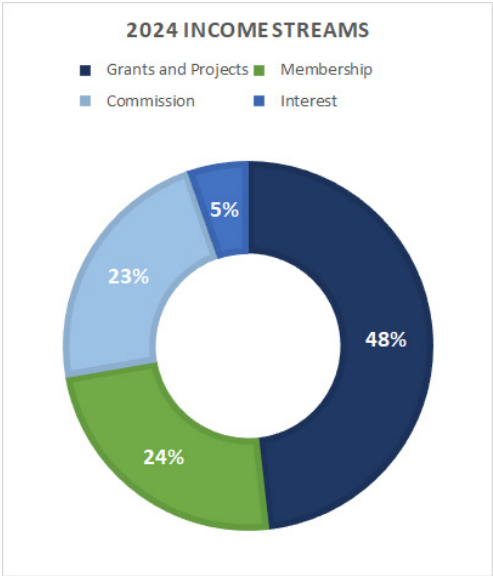
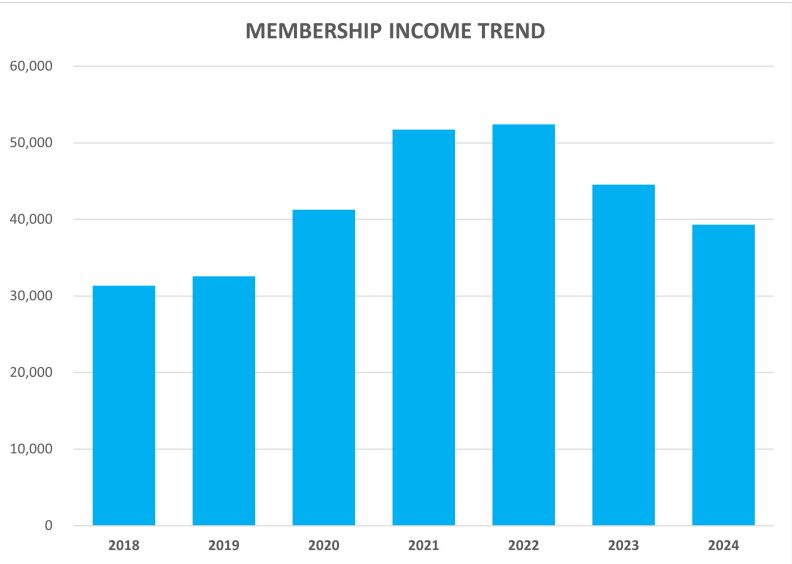
ACEVic remains in a healthy financial position despite making a strategic deficit of \$40,000 for 2024.

The strategy employed by the Board is to lean on ACEVic's positive financial position to ensure adequate staffing for our Executive Officer, Nina and our Administration Officer, Melissa as they need sufficient time to carry out essential work for our members and best represent the Adult Community Education sector throughout the year.

While income increased for the year by \$34,000 compared to the previous year, expenses were also \$51,000 higher than previous year, with staffing costs being the major cost factor.

Membership in 2024 represents 24% of our income. The changing landscape for Adult Community Education has seen a decline in providers across Victoria which is impacting ACEVic's ability to increase membership revenue.

Grants and project income is significantly underpinning the ACEVic budget accounting for 48% of income generated and the ACEVic team is confident that our staff have the necessary professionalism and experience to secure increased funding in the coming period.



# 2024 INSIGHTS



REGIONAL MEMBERS  
35%

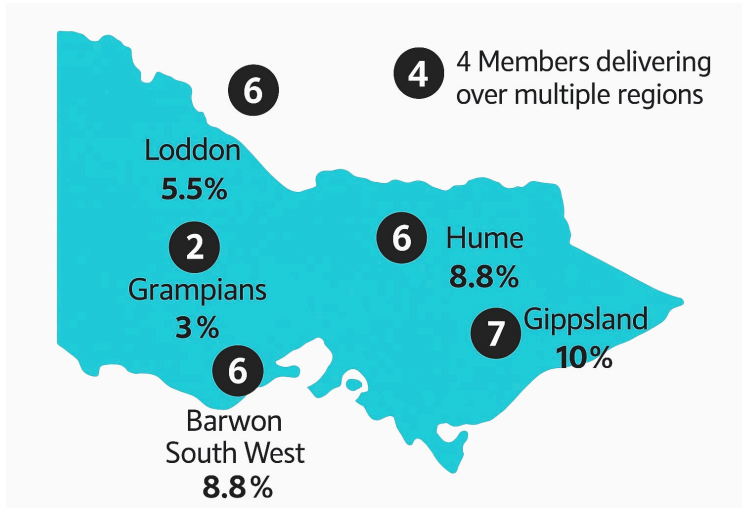


METRO MEMBERS  
68%



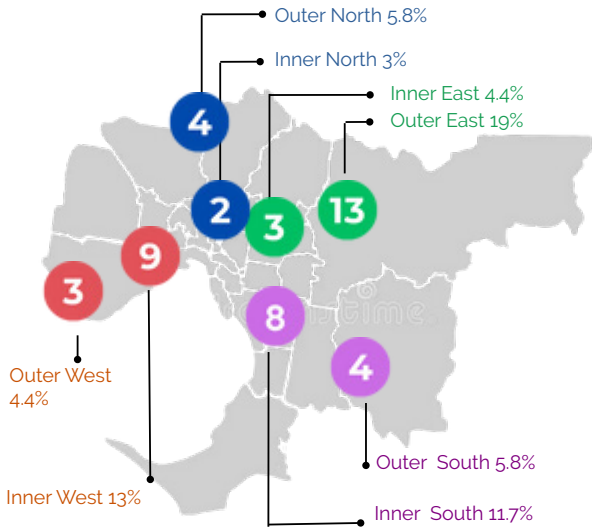
RTO MEMBERS  
47%

## REGIONAL MEMBER LOCATION BREAKDOWN

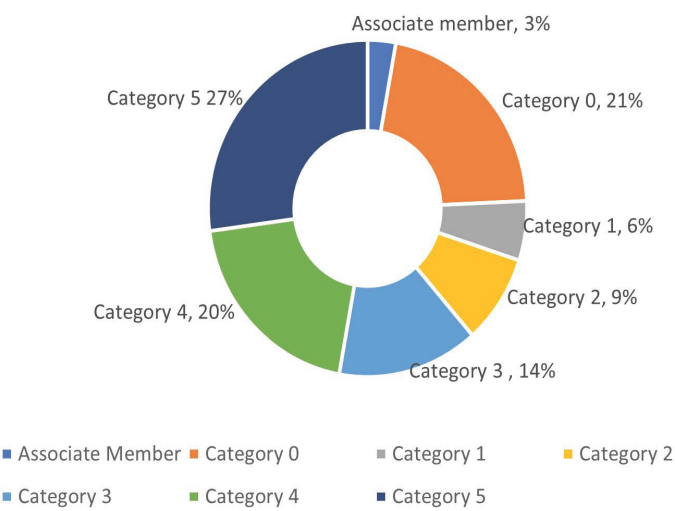


Of 232 Learn Locals, 29% are members, 2% increase from 2023

## METRO MEMBER LOCATION BREAKDOWN



## MEMBERS BY CATEGORY BREAKDOWN



## IMPORTANT MEETINGS





## ACEVIC CONFERENCE

### Impact

- 120 Attendees
- 10 sessions
- Networking
- ACFE Board, DJSIR, VSA Representation

'Presenters were great'

## ACEVIC VISITS

### Impact

ACEVic has visited  
over 70 providers &  
stakeholders

3500+ Kilometres  
travelled

## SOCIALS SNAPSHOT



160  
Posts



140  
Posts

364  
Followers  
13,700  
Views  
11,200  
Reach

313  
New Followers  
26,410  
Impressions  
1,151  
Reactions

# 2024 ACHIEVEMENTS

ACEVic has had a productive and fulfilling year in 2024. We remain dedicated to supporting our members and have had a successful year building relationships with stakeholders while advocating strongly for the sector's growth. As an organisation, we continue to adapt and develop, ensuring we provide high-quality services and products for our members.



ACEVic worked closely with the ACFE Board, ACFE Directorate & Victorian Skills Authority to advocate for Learn Local providers including RTO's.



ACEVic provided support and practical advice to Learn Local practitioners and providers throughout the state. Including mentoring of new managers.



ACEVic presented at numerous events including the Learn Local Conference, Talking quality in Learn Locals across Victoria. And presenting the Ro Allen Award winner at the 2024 Learn Local Awards Gala.



ACEVic advocated directly with the ACFE Board, DJSIR and Minister Gayle Tierney's office on behalf of the sector regarding the implementation of new processes and procedures, funding rates and sustainability of the ACE sector.



ACEVic advocated directly with the ACFE Board and DJSIR on behalf of the sector regarding the implementation of new processes and procedures.



ACEVic participated in a range of education and training reviews and research papers. Including the Sustainable management and VET sector employee well-being research with the University of Portsmouth UK.



In collaboration with Adult Learning Australia (ALA), ACEVic delivered professional development including Professional Learning Network (PLN), Working with Koorie Learners, Employability Skills Initial Check Kit and Industry curriculum delivery. Reaching 200 practitioners.



ACEVic were honoured to Chair the successful re-accreditation of the Certificate I in Employment Pathways during 2024 with Curriculum Maintenance Managers at Victoria University. "



Throughout the year ACEVic delivered professional development and networking Executive Exchange sessions with a range of topics and guest speakers.



ACEVic contributed at three (3) webinars hosted by the VSA regarding preparation for the newly released Victoria Skills Plan for 2024 into 2025. Including a paper responding to Foundation Skills in VET.



ACEVic communicated to the ACFE board ACE sector concerns and recommendations regarding the implementation of Stronger by Design



Hosted an end of year celebration, attended by the ACFE Board Chair and the CEO of Victorian Skills Authority



The voice of adult and community education

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# 2024 ANNUAL REPORT

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Financial Year:

1st January - 31st December 2024

Prepared by

Upper Yarra Valley Bookkeeping

Prepared on

21 April 2025

# Table of Contents

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2024 Balance Sheet .....4

2024 Profit & Loss .....5

# 2024 Balance Sheet

As of December 31, 2024

	As of Dec. 31, 2024	As of Dec. 31, 2023 (PY)	Total Change
<b>ASSETS</b>			
Current Assets			
Accounts receivable			
Accounts receivable	68	0	68
Total Accounts receivable	68	0	68
Cash			
BBL #5998	927	1,151	-224
BBL #6012	37,486	5,086	32,400
NAB #3451	58,840	83,694	-24,855
TD BBL #9168	0	51,015	-51,015
TD BBL #9234	160,316	153,046	7,270
Total Cash	257,568	293,993	-36,424
Total Current Assets	257,637	293,993	-36,356
Total Assets	A\$257,637	A\$293,993	A\$ -36,356
<b>LIABILITIES AND SHAREHOLDER'S EQUITY</b>			
Current liabilities:			
Accounts payable			
Accounts payable	-1	0	-1
Total Accounts payable	-1	0	-1
ATO BAS Lodged & Payable	11,242	14,838	-3,596
GST Liabilities Payable	16	0	16
Leave Liabilities			
Provision for AL + TIL	12,898	3,143	9,755
Provision for LSL	2,890	1,129	1,761
Total Leave Liabilities	15,788	4,271	11,517
Prepaid Membership Income	0	3,684	-3,684
Total current liabilities	27,046	22,793	4,252
Shareholders' equity:			
Net Income	-40,609	-23,725	-16,883
Members funds	412	412	0
Opening Balance Equity	3,369	3,369	0
Retained Earnings	267,418	291,143	-23,725
Total shareholders' equity	230,591	271,200	-40,609
Total liabilities and equity	257,637	293,993	-36,356



# 2024 Profit & Loss

January - December 2024

			Total
	Jan. - Dec. 2024	Jan. - Dec. 2023 (PY)	Change
INCOME			
Conference Fees Received	6,579		6,579
Conference Sponsorship Income	23,475		23,475
Consulting Income	250		250
Membership Income	39,320	44,506	-5,187
Total Income	69,624	44,506	25,118
GROSS PROFIT	69,624	44,506	25,118
OTHER INCOME			
Commission - Insurance	36,672	24,781	11,890
GRANTS	48,318	55,700	-7,382
Interest income	8,654	4,146	4,508
Total Other Income	93,644	84,628	9,016
EXPENSES			
Audit Fees	500	480	20
Bank charges	545	14	530
Bookkeeping Fees	9,761	9,931	-170
Conference Expenses	8,830	2,053	6,778
Dues and subscriptions	2,096	551	1,545
Insurance expenses	4,114	2,615	1,498
Marketing	2,250	1,349	901
Office, general and administrative expenses	979	21,391	-20,412
Project Support	10,809		10,809
Travel Expenses	162	83	79
Wages & Superannuation	149,287	126,783	22,503
Wages - Accrued AL + TIL	9,755	-10,787	20,542
Wages - Accrued LSL	1,761	-3,422	5,183
Workcover expenses	2,248	1,818	430
Workshop/Webinar Expenses	780		780
Total Expenses	203,877	152,858	51,019
OTHER EXPENSES			
BAS Roundoff Gain or Loss	-1	1	-1
Total Other Expenses	-1	1	-1
NET EARNINGS	A\$ -40,609	A\$ -23,725	A\$ -16,883

14 April 2025

**AUDITORS REPORT**  
**ADULT & COMMUNITY EDUCATION VICTORIA INCORPORATED**

To the Members

**Scope**

We have audited the attached special purpose financial reports in respect of the Adult & Community Education Victoria Incorporated for the year ended 31 December 2024 consisting of profit & loss report and the balance sheet. The Committee is responsible for the information contained therein and have determined that the basis of accounting used is appropriate to the needs of the members. We have conducted an independent audit on the financial reports in order to express an opinion on them to the members. No opinion is expressed as to whether the basis of accounting is used is appropriate to the needs of the members.

The special purpose financial reports have been prepared for the distribution to the members of the entity for the purpose of fulfilling the Committee's accountability requirements. We disclaim any assumption of responsibility for any reliance on this report or on the financial reports to which it relates, to any person other than the members, or for any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial reports, and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion as to whether in all material respects, the financial reports are presented fairly.

The audit opinion expressed in this report has been formed on the above basis.

**AUDIT OPINION**

In my opinion the financial reports of the Adult & Community Education Victoria Incorporated presents satisfactory reports with no irregularities, providing a true reflection of the entity for the year ended 31 December 2024.

Yours faithfully



**TROY SHORTIS**  
**BBUS FIPA**  
**SVS MANAGEMENT GROUP PTY LTD**